

Hands On Project Management

(three evening sessions)

WCP

There are no PowerPoints or use of any other presentation software used in this course. It is a completely hands-on, experiential training, program.

This 3 session (evenings) course provides project managers and project team members with essential tools needed to deliver successful projects. Take this workshop as a stand-alone or as lead up to the PMP Prep course.

This course introduces and emphasizes the practical aspects of project management which are useful in understanding the more theoretical concepts tested in the PMP exam. The course is completely hands-on with participants spending 90% of their time doing actual project management planning and control techniques. Based on the principles of experiential or active learning, participants are introduced to useful tools and techniques and then get to work using the techniques immediately on real-life projects — introduced by the participants themselves. Participants work in groups and discussion is held throughout the process so that active learning takes place the entire time.

Who should attend

- Project Managers — both new and experienced project managers
- Project team members
- Anyone wishing to be more competitive in today's job market

Materials

- Course notebooks completed by the participants to be used as a reference for when they return to work
- Sample project management templates to use as a guide (e.g., project charters, communication plans, etc.)
- Certificate of completion (framed for participants of in-house workshops)
- Participants qualify for 10.5 PDUs/Contact Hours (8 Technical, 1.5 Leadership, 1 Strategy)

Learning outcomes

Through the exploration of project scenarios, group exercises, and facilitated discussion, participants completing this workshop will learn how to ...

- Identify, analyze and manage project stakeholders using various communication and management techniques
- Start projects correctly by ensuring a clear overview or project charter is developed and approved by key stakeholders
- Identify key areas of project risk, assess their impact and identify appropriate response
- Scope projects correctly with clear and measurable deliverables and use change control procedures to minimize scope creep
- Schedule projects and use scheduling techniques that can be used at various levels of the organization and in managing multiple projects (e.g. Gantt and Milestone Charts)
- Create useful management and forecasting reports
- Close projects correctly with clear sign off on deliverables and a smooth transition.

Prerequisites

There are no prerequisites for this course.

For more information contact

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